

**PROSPECTUS FOR ADMISSION
DIPLOMA COURSES
(Affiliated to Directorate of Medical Education)**



ST. THOMAS COLLEGE OF ALLIED HEALTH SCIENCES

Chethipuzha, Changanacherry, Kottayam-686104

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ST. THOMAS COLLEGE OF ALLIED HEALTH SCIENCES

At **St. Thomas Hospital** our philosophy of care represents more than a viewpoint; it's a commitment. Every member of our team has pledged to make the ICARE Commitment their personal responsibility, giving our patients and families care that is supported by the highest order of compassion, innovation, science and technology. That ICARE Commitment starts with a partnership. When you come to the hospital you bring more than an illness or condition; you bring your hopes, individual needs, and personal experience. That's why a caring relationship with patients and families is paramount to everything we do. We have the medical knowledge. You carry the experience and expertise of knowing your own body. Your family provides valuable emotional support and information that can help the medical team. We believe this collaboration will help us empower you to make sound, critical decisions that affect your health. Only by working together can we improve your well-being and provide the best possible treatment. In nurturing this team effort we practice:

St. Thomas College of Allied Health Sciences

A leading healthcare education provider in Kerala and registered Charitable Trust - owned and managed by the Archdiocese of Changanacherry. It understands the value of all kinds of Allied Health professionals and conducts Diploma course to train the Allied Health professionals/students to become top notch in their professional career and serve people better. It is well equipped with all the modern facilities and highly qualified faculty to impart high quality medical education to students. It consistently updates its set of courses in response to the rapid growth in medical technology and research. We are proposed to start various health science courses in future.

PROFESSIONAL DIPLOMA COURSES (DME APPROVED)

The two year Diploma courses at our college is provisionally under Directorate of Medical Education (DME), Thiruvananthapuram. The same is authorized to conduct the examinations and grant the certificate. In addition, students attending Diploma course are professionally trained in St. Thomas Hospital.

Courses

- 1) DMLT – Diploma in Medical Laboratory Technology**
- 2) DRT – Diploma in Radiological Technology**
- 3) DOTAT – Diploma in Operation Theatre & Anaesthesia Technology**

INTRODUCTION

1.1 These Diploma courses provides advanced skills to practicing health professionals in health administration, leadership, quality assurance and health informatics. The course of study enhances student's knowledge and skills in several major categorical areas. The health professionals play an important role in the diagnosis of diseases and providing the best care and treatment available for it.

1.2 Objectives & scope of course: At the end of the course the candidates shall be:

- Aware of the principles underlying the organization of the concerned department.
- Able to do routine and special investigative procedures.
- Provide a good theory and practical education to the students who plan to work within the field of technology and science.
- Develop knowledge and skill in accordance with the society's demand.
- Qualify the students for official approval as technician.
- Able to operate and maintain all equipments used in the concerned department.

1.3 This prospectus is subject to modification/ deletion as may be deemed necessary by the said institution and also subject to further orders if any passed by courts of law.

Year of Establishment	2002
Postal Address	St Thomas College of Allied Health Sciences, St. Thomas Hospital, Chethipuzha, Changanacherry, Kottayam, Kerala- 686 104
Name of Management	Archdiocese of Changanacherry
Nature of Institution	Christian Minority
Name of Executive Director	Fr. James P. Kunnath
Name of Principal	Prof. Jidhu G, MSc MLT - Biochemistry
Total Number of seats	DMLT – 30, DRT – 15, DOTAT -15
Distribution of Seat	Management – 50% LBS – 50%
Affiliated Board	Directorate of Medical Education Medical College, Medical College Kumarapuram Rd, Chalakkuzhi, Thiruvananthapuram, Kerala - 695011
Hostel Facilities	Arranged for Girls & Boys
Distance from the nearest Railway station	1.8 KM (Changanacherry)
Distance from nearest bus stand	2.8 KM (Changanacherry Town)
Contact Phone Number	0481-2723952, +91 9633228111 (Time: 9 am-5 pm)
E-mail	alliedcollege@st-thomashospital.com
Website	https://st-thomas.com

1.4 Hostel facilities available for Boys & Girls

2. ELIGIBILITY FOR ADMISSION

- a) **Plus Two Science.**
- b) **Should have 50% marks in Physics, Chemistry, Biology and English put together**

3. ACADEMIC:

- a) Candidate should have passed Higher Secondary examination conducted by Board of Higher Secondary Education, Kerala, or examination equivalent there to as approved by Directorate of Medical Education, Thiruvananthapuram
- b) Rounding off of the percentage of marks to the nearest whole number is not permitted
- c) Candidates who have passed their qualifying examinations from the states other than Kerala shall produce the certificate of recognition and equivalence of qualifying examination

4. NATIONALITY

Only Indian citizens are eligible for admission to professional courses unless otherwise notified

5. AGE:

The applicant should have completed 17 years of age as on 31-03-2023

6. HOW TO APPLY

Application fee (Rs.300/-) can be remitted through the following modes

➤ **User Portal:** <https://feebook.southindianbank.com/FeeBookUser/org?id=738>

➤ NEFT will be acceptable

Bank Details

Name	: ST. THOMAS COLLEGE OF ALLIED HEALTH SCIENCES
Account No.	: 0452053000001872
IFSC	: SIBL0000922
Bank	: South Indian Bank, St. Thomas Hospital Branch

For filling the Application

- 1) Passport size photo to be uploaded in jpeg format
- 2) Signature scanned with white back ground in jpeg format
- 3) Plus two certificate copy in pdf format
- 4) Aadhar card copy

DOCUMENTS TO BE SUBMITTED ON ADMISSION

Original and 2 copies of the following certificates should be submitted along with the application form, failing the same lead to the rejection of application.

- a) SSLC or equivalent Certificate to prove date of birth
- b) Plus Two Mark list(s) of qualifying Examination (HSC/equivalent)
- c) Conduct certificate
- d) Transfer certificate
- e) Migration certificate (If necessary)
- f) Aadhar card
- g) Physical fitness (*A medical fitness certificate showing suitability to undergo the course
* - A prescribed format should be collected from the office at the time of admission)

7. PROCEDURE FOR SELECTION

7.1 Selection will be based on the rank list prepared on the basis of marks obtained in **Physics, Chemistry and Biology and English put together** in the qualifying examination.

In case of a tie in the total marks computed for ranking, candidates with higher marks obtained in Biology will be placed higher in the ranking. If the tie still exists, the candidate with higher marks obtained in Chemistry will be placed higher in the ranking. If the tie still exists, the candidate with higher marks obtained in Physics will be placed higher in the ranking. If the tie still exists, the percentage of total marks for the qualifying examination and then the percentage of marks in English in the qualifying examination will be considered for breaking the tie. Even after this, if tie remains, the age of the candidate will be taken into account and the older will be placed higher in ranking than the younger. If the tie still persists, the alphabetical order of the names of the candidates in English will be taken into account (eg. 'A' has a higher priority than 'B' and so on)

7.2 Furnishing false information or particulars would result in the forfeiture of the candidature as well as cancellation of admission to the course. In addition, it will invite the relevant provisions of the criminal law of the land.

7.3 After scrutiny of applications, selected candidates will be informed through phone and the list will be published in the notice boards of the college. Selection will be strictly in the order of merit.

7.4 The selected candidate will appear for the interview and final selection without fail.

8. ADMISSION

8.1 For genuine reasons, principal will have the right to deny admission to any candidate even if otherwise eligible.

8.2 No marks will be allotted for interview.

8.3 Selected candidates shall take admission at the appointed time and date in the college after paying the admission fee, tuition fee, caution deposit etc, failing which the offer of admission will be cancelled. Tuition & special fee should be paid at the time of admission.

9. FEE STRUCTURE*

* Subject to change depending on the decision by Government of Kerala

	1st year		2nd year	
	Merit	Management	Merit	Management
Tuition Fee	27500	55000	27500	55000
Special Fee	10000	10000	7500	7500
Others	10000	10000	10000	10000
Total	47500	75000	45000	72500

NB: Exam fee and uniform fee not included

9.1 Refund of fees

After closure of admissions, the seat if vacated cannot be filled up. Such seats will go vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to pay liquidated damages equivalent to the tuitions fees for the remaining period of the course. Any complaints in this regard shall be subject to the legal and factual scrutiny and the decisions of the ASC/FRC. The college shall return the Certificate and TC of these students, on execution of a bond by the student along with any of his/her Parents, undertaking to pay the amount that maybe ordered by the ASC/FRC of the Court of Law.

Those who leave the course after commencement of classes, but before closure of admissions, tuition fees will be refunded provided the institution could fill up the vacancy

10. CODE OF CONDUCT

Every student is required to adhere strictly to the code of conduct of the institution.

11. CAUTION

11.1 Prohibition of Ragging:-

Ragging/ any type of misconduct towards any students either in the college campus or outside will be considered as a criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their studies. Every student shall at the time of admission furnish a character certificate from the institute where from he/she has passed the qualifying examination, which would mention the status his/ her behavioural pattern especially in terms as to whether he/ she has displayed persistent violent, or aggressive behaviour or any desire to harm others.